

Head of Secondary School

The Kathmandu International Study Centre (KISC) Secondary School is a co-educational 11-18 school for the international community in Nepal. It is a school with a strong Christian ethos, flowing out of the mission, vision and values of the Study Centre. KISC comprises a Primary School, a Secondary School and a Teacher Training establishment, EQUIP. Our mission is to provide excellent education, primarily for the international mission community and Nepali school communities, based on KISC values. Through our schools and the EQUIP programme, students and staff are helping to transform children's lives, as well as making a positive impact on wider Nepali society.

As an expanding international school, we are seeking a new Head who is ready to lead it forward in the next step of its adventure. This position is suitable for existing heads, or anyone in secondary senior leadership seeking a first headship. We are looking for a qualified and experienced school leader who can use their gifts and talents to lead the strategic direction and development of the Secondary School, under the direction of the KISC Director.

Key roles and responsibilities of the post include contributing to:

- the aims and objectives of the Secondary school and policies for their implementation;
- the development plan which will translate KISC aims and policies into actions;
- monitoring and evaluating the performance of the Secondary school;
- implementing the SMC (governing body's) policies for the Secondary school; and
- the efficient organisation, management and supervision of Secondary school routines.

In addition, you will also be expected to:

- provide support to designated middle leaders such as line management, evaluation and development planning;
- provide guidance, support and intervention to ensure good conduct and an effective learning environment;
- attend meetings as directed by the KISC Director in line with KISC policy; and
- liaise closely with the Primary School and EQUIP.

All of our expatriate staff are volunteers. We cover the costs of the visa for the full-time international volunteer (visa post holder) and his/her dependent children who are studying at KISC if required. A benefits package is also provided. If interested in the role, please ask for further information.